## Plymouth Music Accord Privacy Policy

This statement explains Plymouth Music Accord's policy relating to personal privacy and information security.

Plymouth Music Accord (PMA) collects and stores the following information about you when you visit the website www.plymouthmusicaccord.co.uk:

- the name of the domain from which you access the internet (for example, btinternet.com.
- the date and time you access the site, and the internet address of the website from which you linked directly to our site. The Accord uses this information to measure the number of visitors to the different sections of its site.
- PMA will not obtain personally identifying information about you when you visit our site unless you choose to provide such information. If you choose to send e-mail, registration, or other personal information over the internet, you do so voluntarily.

**Only if** you decide to become a member, PMA stores your name, address, telephone number, e-mail address, organisation if appropriate, and your subscription history for as long as you remain a member and for up to 2 years thereafter.

PMA will not disclose personal information provided to it except as follows:

- At your request, which may be oral, in writing, by telephone, electronic or other means we recognise.
- To assist PMA in evaluating its programmes and to maintain your membership.
- In order to allow distribution of PMA Concert Diaries and other information about PMA activities and our Organisation Members' musical events.
- When disclosure is required by law, such as pursuant to court order, subpoena, legal process or government agency examination or investigation, or to protect or enforce our rights;

By your use of and connection to our website, you understand and consent to this privacy statement. If for any reason you are concerned that the personal or member information maintained by PMA is not correct or if for some reason you believe PMA has not adhered to these privacy principles, please notify us by calling 01752 262668.